**Hanska Community Library Board Meeting Minutes**

Wednesday, January 17, 2024

**Board Members Present:**

Annette Larson, Deanna Zea, Anne Grunert,

**Library Board President:** Becky Seidl Vee

**Library Director:** Angela Pick

**City Council:** Ian Kjelshus

Meeting called to order at 6:15 PM

 Anne Grunert approved agenda, seconded by Deanna Zea

Deanna Zea approved minutes, seconded by Annette Larson

Open Forum/Guests:

An additional board meeting was held to discuss the open Library Board duties with the resignation of Amy Byro as Director.

Angela Pick – new board member as of December 2023, has volunteered to act as Interim library director. Angela will comply with a background check which is required when working with children at the library. With Angela moving into the director position, this has left an additional board member seat open. The open library board positions have been posted and applications can be picked up or requested from the Hanska Library. As of current, two seats are open, each for a two year term.

Becky Seidl-Vee informed the board and meeting attendees that the Hanska Library is in Route 1 for TDS pick up, drop off, twice a week. This led to the discussion of TDS fees for this service and a vote on the frequency of this service. Anne Grunert Motioned to have TDS couriers only come once a week. Deanna Zea seconded this motion. Unanimous vote to have the courier service once a week to cut costs. Angela Pick will let Stacy @ TDS know we will have a courier only come once a week effective immediately.

Per Becky Seidl-Vee, Rhonda Froehling assists the Hanska Library and because she is considered a city employee with the library, she is required to punch in when she is working at the library. Rhonda will contact the Library Board President and/or the City Clerk to inform when she will be assisting with the Library tasks until Angela Pick has been approved through the mandatory background check and can volunteer to resume the Library Director duties/tasks. Cinnamon Moldan, Hanska city clerk, informed Becky Seidl-Vee that any time a city paid employee wants to help out and volunteer for events such as the spring fling, a form must be signed that she is volunteering and documented as such. The Hanska city Attorney is creating the form for this use.

Discussion of Library policies and regulations: the Hanska Library was formed in 1983 with the Bylaws created. These Bylaws state Hanska Community Library is to consist of a 5 person Library board. If policies and regulations are not followed by the Board Members, Library Director and those working for the library, TDS could close the Hanska Library.

The Armstrong BLVD Brass Quintet will be performing on Saturday Feb 24th from 4-5 PM at the Hanska Community Center on the upper level. They will play for 1 hour and TDS has paid for the band. This is a free community event for the public. The Interim Library director will create a flyer and set up the facebook event on the Hanska Library page to announce this.

Anne will reach out to Greg Peterson at VSO to promote this event as well.

The library board plans to serve refreshments such as Coffee, water, lemonade – maybe cookies - Meat and Cheese tray and Crackers.

Becky will inform ‘Last Chance Bar’ and ‘Nine-One’ so they can prepare and possibly have food or drink specials that day as well. Angela will email Stacy at TDS about what would be approved for this event.

Spring fling Date finalized – April 20th, 2024. Angela Pick, interim Library director sets up the facebook events – hours for the event are 9-1:00 PM

Discussed overdue books project that Amy Byro previously maintained. Will bring this discussion to the February meeting.

Angela will email Michelle VanHee at the Madelia Times Messenger/Hanska newspaper to share the new library hours.

Motion to adjourn by Anne Grunert, seconded by Deanna Zea.

Next Meeting will be Wednesday, February 7, 2024 at 6:15 PM at the Hanska Community Library

**Board Members email addresses and phone numbers:**

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**City Council Lisaon**: **Ian Kjelshus** Ikjelshus@yahoo.com - 5072761903