

**Hanska City Council – Regular Meeting**  
**February 11, 2025**  
**6pm – Hanska Community Center**

The meeting was called to order by Mayor Daniel Paulson. Those in attendance were Daniel Paulson, Mikale Gustafson, Ian Kjelshus, Lucas Larson and William Wurtz.

Others present were Chris Fischer, Shannon Mosenden, Travis Tauer and Angela Pick.

A Motion was made by Lucas Larson and seconded by Ian Kjelshus to approve the agenda. Voting in favor of said motion; Daniel Paulson-Yes, Mikale Gustafson-Yes, William Wurtz-Yes, Lucas Larson-Yes and Ian Kjelshus- Yes. Motion approved.

A Motion was made by Mikale Gustafson and seconded by Ian Kjelshus to approve January 16<sup>th</sup>, 2025 Council minutes. Voting in favor of said motion; Daniel Paulson-Yes, Mikale Gustafson-Yes, William Wurtz-Yes, Lucas Larson-Yes and Ian Kjelshus- Yes. Motion approved.

A Motion was made by Ian Kjelshus and seconded by Lucas Larson to approve the claims. Voting in favor of said motion; Daniel Paulson-Yes, Mikale Gustafson-Yes, William Wurtz-Yes, Lucas Larson-Yes and Ian Kjelshus- Yes. Motion approved. Claims list attached.

A Motion was made by William Wurtz and seconded by Lucas Larson to move the Bolton and Menk well project proposal for services up on the agenda. John Graupman from Bolton and Menk attended the Council Meeting and presented the proposal for Bolton and Menk services not to exceed \$25,000.00 for new replacement well to be drilled on the lot by the water tower. Voting in favor of said motion; Daniel Paulson-Yes, Mikale Gustafson-Yes, William Wurtz-Yes, Lucas Larson-Yes and Ian Kjelshus- Yes. Motion approved.

A Motion was made by William Wurtz and seconded by Lucas Larson to approve the Bolton and Menk Proposal for services not to exceed \$25,000 for the new replacement well. Voting in favor of said motion; Daniel Paulson-Yes, Mikale Gustafson-Yes, William Wurtz-Yes, Lucas Larson-Yes and Ian Kjelshus- Yes. Motion approved.

A Motion was made by Lucas Larson and seconded by William Wurtz to approve Resolution 2025-4 A Resolution of support from the City of Hanska. The City of Hanska supports Brown County Sheriff's Office in their plan to apply for a Statewide Health Improvement Partnership (SHIP) grant. This is to seek funding for a solar radar speed display sign that will be placed on rotating locations as follows:

1. County Road 13 on the "30 MPH" sign on the north side of town.
2. County Road 13 on the "30 MPH" sign on the west side of town.
3. State Highway 257 on the "30 MPH" sign on the east side of town.

The City Council also approves a one-time financial commitment of \$300.00 for this support. Voting in favor of said motion; Daniel Paulson-Yes, Mikale Gustafson-Yes, William Wurtz-Yes, Lucas Larson-Yes and Ian Kjelshus- Yes. Motion approved.

A Motion was made by Mikale Gustafson and seconded by William Wurtz to approve Resolution 2025-5 A Resolution Authorizing the use of facsimile signatures for either the Mayor or the City Clerk-Treasurer of the City of Hanska. Voting in favor of said motion; Daniel Paulson-Yes, Mikale Gustafson-Yes, William Wurtz-Yes, Lucas Larson-Yes and Ian Kjelshus-Yes. Motion approved.

The Pay Equity Report that was approved by the Council during January 16<sup>th</sup>, 2025 meeting was submitted and approved by Minnesota Management and Budget. The Notice of Pay Equity Compliance is posted in City Hall.

Angela Pick was present at the meeting to give the Council an update of the library. Angela informed the Council that she will be losing one library board member Cardi Brantley. Staffing was discussed and Angela requested another part-time person to be hired. Due to staffing having other commitments some of the hours are hard to fill.

A Motion was made by Lucas Larson and seconded by Ian Kjelshus to hire another part-time library aide to help fill hours. This approval is contingent of background checks. Voting in favor of said motion; Daniel Paulson-Yes, Mikale Gustafson-Yes, William Wurtz-Yes, Lucas Larson-Yes and Ian Kjelshus- Yes. Motion approved.

Lucas Larson gave an update of the Fire Department.

Travis Tauer gave an update on Public Works. City Wide Cleanup is scheduled for May 1st, 2nd and 3<sup>rd</sup> (Thursday, Friday and Saturday) 9:00a.m.-6:00p.m.

Shannon Mosenden gave an update on City Hall. She presented to the Council the “Notice of change in Utility Billing Schedule”. She will be posting this notice in the newspaper, Facebook and the City Website. This new schedule will take effect March 1<sup>st</sup>, 2025.

Council discussed moving Citizen Communication to the end of the Council meeting. Residents will have the opportunity to address the Council. Resident is to state their name to the Council. Residents will have 3 minutes to address their concern. The Council may or may not answer the concern that evening. Some concerns may need time to research. The Council appreciates the communication with the residents.

A Motion was made by Ian Kjelshus and second by Lucas Larson to adjourn the meeting. Voting in favor of said motion; Daniel Paulson-Yes, Mikale Gustafson-Yes, William Wurtz-Yes, Lucas Larson-Yes and Ian Kjelshus- Yes. Motion approved.

Typed this 18th day of February 2025

Chris Fischer,  
City Clerk/Treasurer

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Attest: City Clerk, Chris Fischer

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Mayor, Daniel Paulson

Workshop  
Tuesday, February 11, 2025  
5:30p.m.

The meeting was called to order by Mayor Daniel Paulson. Those in attendance were Daniel Paulson, Mikale Gustafson, Ian Kjelshus, Lucas Larson and William Wurtz.

Others present were Travis Tauer, Shannon Mosenden, Angela Pick and Chris Fischer.

Chris Fischer discussed the 2025 Budget as stated. A copy of the current budget was given to all Council members for reference.

The City of Hanska's current debt is as follows

2021A GO Bond - \$1,957,450.00 payoff is Dec 2042  
2017A GO Bond - \$564,320.00 payoff is Dec 2032  
2014 PFA - \$714,790.00 payoff is Aug 2044  
1999 GO Housing - \$184,207.50 payoff is Feb 2029  
2012A GO Bond - \$130,775.00 payoff is Feb 2027  
Fire Truck - \$77,973.00 payoff is July 2027  
Current value of debt - \$3,629,515.50

The Council discussed what the property tax levy is. Top line of your budget is the Property Tax Levy \$177,500.00.

Debt Service is the amount the amortization schedules (from bonds) state you have to levy for. For 2025 the amount is \$151,000.00

2012A - \$27,000  
2017A - \$60,000  
2021A - \$64,000

Council discussed the breakdown of each Bond.

1. 2021A Bond payment is \$86,000-\$90,000 a year. The levy is \$64,000 of that amount. The other \$26,000 comes from assessments.
2. 2017A Bond payment is \$70,500.00 a year. The levy is \$60,000 of that amount. The other \$10,500 comes from assessments.
3. 2014 PFA payment is \$34,000.00 a year. This is not levied for and should be paid out of Water Fund.
4. 1999 GO Housing payment is \$39,000.00. This is not levied for and should be paid out of the EDA Fund.
5. 2012A GO Bond payment is \$45,000.00. The levy is \$27,000 of that amount. The other \$18,000.00 comes from assessments.

6. Fire Truck payment is \$25,991.00.

Shannon Mosenden discuss with the Council the Notice of New utility billing dates. This will help the billing process. Notice is attached.

Shannon Mosenden discussed with Council some concerns that she received from residents:

1. Renting out City equipment – Council discussed, and a policy will be drafted for next council meeting to address city equipment.
2. Building of the lean-to down by recycling area. This lean-to was approved by Council at a Special Meeting. Staff will find the minutes to clarify.
3. City owned vehicles that are taken to private residences. A policy will be drafted to clarify the procedure of the City for this action.
4. The garbage cans on Main Street and the schedule of pick up. Council discussed the garbage and requested more information. Staff will provide information on the garbage service and how to improve.

Typed this 13<sup>th</sup> day

Chris Fischer

City Administrator